



**Minutes of the Meeting
of the
Board of Trustees of the Utah Transit Authority (UTA)
held at UTA FrontLines Headquarters located at
669 West 200 South, Salt Lake City, Utah
September 25, 2019**

Board Members Present:

Carlton Christensen, Chair

Beth Holbrook

Kent Millington

Also attending were members of UTA staff, as well as interested citizens.

Call to Order, Opening Remarks, and Pledge of Allegiance. Chair Christensen welcomed attendees and called the meeting to order at 9:02 a.m. Following Chair Christensen's opening remarks, the board and meeting attendees recited the Pledge of Allegiance.

Safety First Minute. Chair Christensen yielded the floor to Lamount Worthy, UTA Video Security Administrator, for a brief safety message.

Public Comment Period. No public comment was given.

Approval of September 18, 2019 Board Meeting Minutes. A motion to approve the September 18, 2019 Board Meeting Minutes was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously.

Agency Report. Carolyn Gonot, UTA Executive Director, was joined by Mr. Worthy and Paul Drake, UTA Senior Manager of Real Estate and Transit-Oriented Development. Ms. Gonot delivered a report on the following topics:

- Recognition of local bus rodeo participants
- Rail Safety Week
- Exclusive negotiating agreement for the Clearfield transit-oriented development

It was noted that the exclusive negotiating agreement for the Clearfield transit-oriented development allows UTA to move forward in creating a master plan for the site with the selected developer and contractor. Discussion ensued. A question on the potential for developing a sports facility at the site was posed by the board and answered by Mr. Drake.

Financial Report – August 2019. Bob Biles, UTA Chief Financial Officer, was joined by Eddy Cumins, UTA Chief Operating Officer. Mr. Biles presented the August 2019 financial report and reviewed the August 2019 financial dashboard, sales tax collections, expense variance by mode, and expense variance by type. Discussion ensued. Questions on sales tax revenues, ridership, sales tax percentages, and effect of overtime on expense variance collected by counties were posed by the board and answered by staff. Trustee Millington requested a comparison of the year-to-date actual sales tax revenues to the previous year.

Contracts, Disbursements, and Grants.

Contract: Repetitive Bus Parts Auto Purchase Order Inventory Contract (Rocky Mountain Cummins, Dartco Automotive, Elliot Automotive, Freightliner Warner Truck, Gillig, Lewis Bus, Mohawk, Muncie, Neopart, Romaine Electric, Vehicle Maintenance Plan). Mr. Biles was joined by Amanda Burton, UTA Contract Buyer. Mr. Biles described the contract, which is an agreement with multiple parts suppliers to supply repetitive, high-use inventory bus parts as needed. The suppliers were selected following an open, competitive bidding process for more than 1,200 different parts, with awards going to the best value bidder on each part. Discussion ensued. Questions on parts pricing, previous procurement practices for parts inventory, suppliers for electric bus parts, and the agency's past relationship with the selected suppliers were posed by the board and answered by Mr. Biles.

A motion to approve the contract was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously.

Pre-Procurement: Ogden Weber Bus Rapid Transit Construction Manager/General Contractor. Ms. Gonot was joined by Mary DeLoretto, UTA Acting Chief Service Development Officer. Ms. DeLoretto indicated the agency is ready to issue a request for proposal (RFP) for a contractor on the Ogden Weber bus rapid transit project. Discussion ensued. Questions on the project funding, Small Starts grant application submission date, and obligation to the contractor if the grant is not received were posed by the board and answered by staff.

Other Business.

Next Meeting. The next meeting of the board will be on Wednesday, October 2, 2019 at 9:00 a.m.

Closed Session. Chair Christensen stated there were matters to be discussed in closed session to discuss pending or reasonably imminent litigation. A motion for a closed session was made by Trustee Millington and seconded by Trustee Holbrook. The motion carried unanimously and the board moved into closed session at 9:44 a.m.

Open Session. A motion to return to open session was made by Trustee Holbrook and seconded by Trustee Millington. The motion carried unanimously and the board returned to open session at 10:23 a.m.

Adjournment. The meeting was adjourned at 10:24 a.m. by motion.

Transcribed by Cathie Griffiths
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This document is not intended to serve as a full transcript as additional discussion may have taken place; please refer to the meeting materials, audio, or video located at <https://www.utah.gov/pmn/sitemap/notice/560143.html> for entire content.

This document along with the digital recording constitute the official minutes of this meeting.