WHAT DO I DO AFTER A VANPOOL ACCIDENT?



1. Safety First

- If the car accident is minor, **move vehicles out of traffic** to a safe place.
- Shift into park, **turn off your vehicle**, and turn on the hazard lights.
- Use cones, warning triangles, or flares for **added safety**, if you have them.

2. Get Help

- Check for injuries; call an ambulance when in doubt.
- **Call the police**, even if the accident is minor. A police report can be invaluable to the claim process and help establish who's at fault.
- 3. Collect Information
 - Gather information from others involved in the accident.
 - Drivers and passengers: names and contact information.
 - Vehicle descriptions (make, model, year).
 - Driver's license numbers License plate numbers.
 - Insurance companies and policy numbers.
 - Eyewitnesses: names and contact information.
 - Accident scene location and/or address.
 - Police officer's name and badge number.
 - Take photos of all vehicles involved and the accident scene, if it is safe to do so.
 - **Do not sign** any document unless it's for the police or your insurance agent.
 - Be polite, but **don't tell anyone the accident was your fault**, even if you think it was.

4. File a Claim with UTA

- As soon as possible call UTA's Vanpool Maintenance Supervisor (801) 512-5665
- Fill out the Accident/Incident Reporting Form found on UTA's Vanpool website and return to the Vanpool Maintenance Supervisor (<u>mromero@rideuta.com</u>) within 24 hours (<u>https://rideuta.com/Services/Vanpool/My-Vanpool-Account/Vanpool-Safety</u>)