

UTAH TRANSIT AUTHORITY BOARD OF TRUSTEES
Agenda Item Coversheet

DATE:	May 23, 2018												
CONTACT PERSON:	Bob Biles, Vice President Finance												
SUBJECT:	Resolution R2018-05-09 Granting Contract and Expenditure Authority												
BACKGROUND:	<p>Section 17B-2a-808.1 of the Public District Transit Act requires the board of trustees of a large public transit district to review and approve any contract or expense exceeding \$200,000 or any proposed change order to an existing contract if the value of the change order exceeds 15% of the total contract or \$200,000.</p> <p>The resolution provides interim guidance on each of these matters. Topics covered by section in the resolution are:</p> <table><tr><th>Section</th><th>Topic</th></tr><tr><td>1</td><td>Repeal of Resolution R2018-04-01</td></tr><tr><td>2</td><td>New contracts approval process</td></tr><tr><td>3</td><td>Change orders approval process</td></tr><tr><td>4</td><td>Disbursements approval process</td></tr><tr><td>5</td><td>Major capital projects</td></tr></table> <p>The resolution also specifies that Authority staff may not artificially divide contracts, change orders, or expenses to circumvent Board review and approval requirements.</p> <p>The Finance and Audit Committee reviewed a preliminary draft process at their May meeting approved forwarding the following revised resolution to the Board of Trustees for its further discussion and disposition.</p>	Section	Topic	1	Repeal of Resolution R2018-04-01	2	New contracts approval process	3	Change orders approval process	4	Disbursements approval process	5	Major capital projects
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PREFERRED ALTERNATIVE:	<ul style="list-style-type: none">• Approve• Approve with Amendments												
EXHIBITS:	<ul style="list-style-type: none">• Resolution R2018-05-09												