



Minutes of the Four Hundred and Third Meeting
Of the Utah Transit Authority Board of Trustees

The Four Hundred and Third meeting of the Board of Trustees of the Utah Transit Authority was held on August 22, 2007, in the Board Room of the Meadowbrook Facility located at 3600 South 700 West, Salt Lake City, Utah.

Members of the Board of Trustees in attendance:

Orrin T. Colby, Jr., President	A. DeMar Mitchell
Robert A. Hunter, Vice President	Frederick W. Oates
Michelle Baguley	Steven K. Randall
Keith Bartholomew	Judy Ann Buffmire
Gregory M. Simonsen	
Necia Christensen	Absent: Burtis Bills
Terry C. Diehl	Michael Romero
Larry Ellertson	Gregory H. Hughes
J. Kent Millington	

Also in attendance were John English, General Manager and CEO; Bruce Jones, General Counsel; Celeste Burningham, Corporate Office Specialist, as well as interested citizens, UTA staff and media representatives.

Welcome – President Colby called the meeting to order at 2:33 p.m. and welcomed those in attendance. He excused Trustee Romero, Trustee Bills, and Trustee Hughes.

Honor Roll Recognition – President Colby stated that UTA and the Board has the privilege of inducting Lane Beattie into the UTA Transportation Honor Roll. He stated that Mr. Beattie would also be receiving an award at the Annual APTA Meeting in October. President Colby, Chair Baguley, and John English presented Mr. Beattie with the award and a model of the TRAX car and thanked him for his service in transportation.

Mr. Beattie expressed his gratitude for the award. He stated that he was glad that he was in a position to assist in the transportation issues of Utah. He expressed his gratitude to the business community for their support for the projects. He expressed his gratitude to the Board and to

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the Legislature for the hard work and for making hard decisions and stated that it was an honor to work with all of them. He stated that he would continue to work on behalf of UTA and the transportation projects.

President Colby turned time over to Sherry Repscher to make a presentation.

Sherry Repscher stated that serving as the staff liaison to the CAT Committee is very exciting and rewarding. She gave a brief explanation of the steps and requirements it takes to be on the CAT Committee. She introduced the new Chair, Cindy Vega, and Vice Chair, John Decker, of the Committee.

Cindy Vega stated that her goals are to work with the CAT Committee and the Board to try and work through the challenges that they have been presented with. She stated that she was honored to be serving as the Chair.

John Decker stated that he has served on the CAT Committee for two years and is looking forward to the next two years as the Vice Chair and to serve the Committee the best way he can.

Trustee Mitchell stated that both Cindy Vega and John Decker have been serving the CAT Committee for a while and have done a great job. He stated that he was impressed with how they identify the problem areas with the system and work to make improvements.

Public Comment – President Colby reported that there was no one wishing to make public comment today.

Board Process

- Resolution of the Board of Trustees of the Utah Transit Authority Adopting the 2015 Transit Development Plan.

Chair Diehl reported that the Planning and Development Committee is in charge of bringing forth to the Board the yearly budget. He stated that the Committee had voted to extend the five year plan to be the 2015 plan in order to include all projects that would be started and completed in that time. He further stated that a tremendous amount of work had been done and that the meeting held on August 8 had been held to inform the entire Board of the decisions and plans in this Resolution.

Chair Diehl made the motion that the Board approve the Resolution as presented. Trustee Oates seconded the motion.

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President Colby clarified that the Board had seen many handouts and had a meeting to discuss this matter. He stated that there had been a lot of work put into this and wanted to make everyone aware of this even though there were no comments from the Board.

The Motion passed unanimously with 11 voting members present.

- Resolution of the Board of Trustees of the Utah Transit Authority Amending the 2007 Budget.

Chair Diehl reported that in conjunction with the 2015 plan the Board needed to give UTA the authority for bonding. He stated that the amount shown in the Resolution could be higher than needed but wanted to give UTA staff the leeway to make the decisions they needed to make.

Trustee Bartholomew arrived at 2:51 p.m.

Chair Diehl moved that the Board approve the Resolution as presented.

Trustee Bartholomew seconded the motion.

Trustee Christensen stated that the amount was necessary in order to complete the projects that are needed in the future.

Chair Ellertson agreed with Trustee Christensen and added that this was in line with the 2015 financial plans to get the projects completed.

Discussion took place on the importance of moving forward with this due to record low interest rates and the importance of the projects.

The Motion passed unanimously with 12 voting members present.

- Resolution of the Board of Trustees of the Utah Transit Authority Adopting an Interlocal Agreement with West Valley City.

Chair Diehl reported that the Interlocal Agreement with West Valley City is consistent with all other agreements of this kind.

Trustee Christensen made the motion to adopt the Resolution as presented.

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Trustee Baguley seconded the motion.

The Motion passed unanimously with 12 voting members present.

- Resolution of the Board of Trustees of the Utah Transit Authority Adopting the Weighting of Goals for 2007.

Chair Ellertson reported that the Finance and Operations Committee had been discussing the weighting of goals over the last several months. He reported that there were four general areas that they looked at that had to do with ridership, capital growth, efficiency, and revenue development. Chair Ellertson made the motion to approve the Resolution as presented.

Vice Chair Hunter seconded the motion.

The Motion passed with 11 aye votes and one abstention.

Discussion took place on weighting of the goals for next year. The Board should look at doing this earlier in the year and placing more emphasis on revenue and ridership.

Report on Ridership – Jerry Benson reported that there had been many questions about ridership and the method of counting. He distributed a booklet that explained in detail the items dealing with ridership. He reported that there were different methods used to count ridership. He stated that there are monthly driver counts, NTD counts, automated counting for both bus and rail, and revenue counts. He discussed the uses, costs and obstacles for these different counting methods. He reported the problems that arose with the TRAX and NTD counting procedures and the discrepancies that were found. Mr. Benson explained what UTA is doing to fix the problem and proposed other solutions for the Board and UTA staff to consider such as bringing in an outside consulting firm to check what has been done and what will be done.

Trustee Randall clarified with Mr. Benson that by September the Board should see the 2007 monthly ridership and the plan UTA will follow to record future data.

Trustee Bartholomew clarified with Mr. Benson that UTA has a plan in place to obtain accurate data following the Redesign going into effect August 26.

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Mr. Benson explained the ISO 9001 requirements and the items that the auditors would be looking at. He reported that the consulting firms that staff is looking for will have knowledge of transit and transit management systems and will know how to put this knowledge into action.

Discussion took place about the effects the inaccurate numbers had on funding. Mr. Benson reported that it did effect federal funding but not on the TRAX or commuter rail projects. Mr. English stated that UTA needs to look into the exact dollar amount attributable to the error.

Vice President Hunter thanked Mr. Benson for his time and stated that the items that the Board discussed and voted on have been examined and worked on many times before today. He stated that the Board is very involved with these decisions and thanked the staff for their help.

President's Report – President Colby stated that the September Board Meeting will be held in Davis County and that the Board will be touring the Front Runner project. He encouraged the Board to make time for this. President Colby also proposed that October Board Committee Meeting day be moved to October 5 due to the APTA Annual Conference. He also reported that August 26 is the Bus Redesign change day. He encouraged the Board members to be aware of comments being made by the public. He reported that there would be a presentation made to the mayors at the Conference of Mayors. He also reported that UTA staff members have been distributing system maps and have been holding public meetings.

General Manager's Report.

- Property Report – John English, in compliance with the UTA Executive Limitations Policy reported on and distributed a booklet on Real Estate Inventory and Uses. He explained the Book Value and the Total Acreage of properties owned by UTA. He explained the railroad and non-railroad right-of-way properties.
- Mr. English reported that FrontRunner testing had begun on a ten-mile segment. The testing is extensive, preparing for any possible situation.
- Mr. English reported on Operation Lifesaver. He discussed that this project is to make the public aware of the new train and the new safety precautions that need to be followed. UTA staff wants to make the public aware of the damage that the trains can do if safety measures are not followed.
- Mr. English reported on the San Diego tour that staff, Clearfield City Mayor and Clearfield City Council went on. He stated that

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Utah needs to create the transit communities that have been developed there.

- Mr. English reported that UTA was participating in Emergency Preparedness Activities in September. Two major communication systems will be tested during that time.
- Mr. English stated that UTA was implementing an Intermountain Transit Career Ladder Program. UTA received a grant to provide classroom training for operations and maintenance personnel.
- Mr. English reported that UTA staff is working with law enforcement to learn and develop new technology to improve safety and security in the parking lots at TRAX stations. He stated that UTA had hired a former Midvale City Police Officer. The Officer is very helpful in implementing new projects to increase security.
- Mr. English reported that the meeting he and Michael Allegra had with the Federal Transit Administrator went very well.

General Counsel's Report.

- Bruce Jones reported on the Claims and Complaints UTA is currently involved with. He expressed his gratitude to the claims unit for not only minimizing UTA's exposure but also in dealing fairly and justly with the community.
- Mr. Jones reported that on July 19 UTA closed on the EIMCO building property
- Mr. Jones reported that in July, UTA closed on the Thanksgiving Point Station property.
- Mr. Jones reported on issues of importance in regards to the Legislature. He stated that the Transportation and Tax and Revenue Interim Committees are discussing increases to the Motor Fuel Tax and that Political Subdivisions Committee has been discussing Eminent Domain issues.
- Mr. Jones reported that the Office of General Counsel has seen an increase of GRAMA requests. He has given notice to UTA staff that all GRAMA requests need to be processed through the Office of General Counsel.

Trustee Bartholomew made a motion to move to closed session after a brief recess.

Trustee Christensen seconded.

Motion approved unanimously.

Board moved to recess at 4:20 p.m. and moved to closed session at 4:20 p.m.

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Board moved into open session after a motion by Chair Diehl and a second by Chair Baguley at 5:22 p.m.

Action Taken Regarding Matters Discussed in Closed Session.

Chair Diehl made a motion that the Board authorizes the President to enter into a contract for the terms that were discussed in the closed session with the General Counsel and approving the bonuses to all three direct report executives.

Trustee Bartholomew seconded the motion.

The Motion passed unanimously.

Transportation Commissioner Report.

- Commissioner Millington distributed a handout, updated road maps, and a report on current matters involving the State Department of Transportation regarding highway transportation issues.
- Commissioner Millington reported that Layton hosted a transportation meeting during the previous week. He stated that those in attendance toured some of the transportation projects in Utah and during the tour they saw the FrontRunner. He stated that those present were excited to see it running.
- He stated that the State of Utah bonded for a billion dollars last year for transportation projects. He discussed some of the projects and priorities that the Department of Transportation has for transportation. He discussed the allocations and the details of the projects.
- He discussed concerns that the City of Lehi has with the Mountain View Corridor.
- He reported the steps that are being taken with the concerns about the bridges in Utah since the bridge collapse in Minneapolis. He discussed some of the bridges that have poor ratings and the steps being taken to improve them.

President Colby thanked Commissioner Millington for his report.

Report of Special Committee Assignments – President Colby reported that Trustee Romero would be re-assigned to the Finance and Operations Committee. He thanked Trustee Romero for his work with the Internal/External Constituencies Committee.

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Approved May and June Financials – The Financials Statements were approved by consent.

Approval of Minute from June Board Meeting – The Minutes were approved by consent.

Adjournment.

Trustee Buffmire moved that the meeting adjourn. Chair Ellertson seconded the motion.

The Motion passed unanimously. The Board adjourned at 5:39 p.m.