



Minutes of the Four Hundred and Seventh Meeting
Of the Utah Transit Authority Board of Trustees and Public Hearing for
Proposed 2008 UTA Budget

The Four Hundred and Seventh meeting of the Board of Trustees of the Utah Transit Authority was held on December 19, 2007, in the Board Room of the Meadowbrook Facility located at 3600 South 700 West, Salt Lake City, Utah.

Members of the Board of Trustees in attendance:

Orrin T. Colby, Jr., President	Steven K. Randall
Robert A. Hunter, Vice President	Michael Romero
Michelle Baguley	Gregory Simonsen
Keith Bartholomew	
Necia Christensen	Absent: Burtis Bills
Terry C. Diehl	Judy Ann Buffmire
Larry Ellertson	Gregory Hughes
A. DeMar Mitchell	J. Kent Millington
Frederick W. Oates	

Also in attendance were John English, General Manager and CEO; Bruce Jones, General Counsel; Celeste Burningham, Corporate Office Specialist, as well as interested citizens, UTA staff and media representatives.

Welcome – President Colby called the meeting to order at 2:34 p.m. and welcomed those in attendance.

Resolutions

- Resolution of the Board of Trustees of the Utah Transit Authority Adopting the Final 2008 Budget

Trustee Diehl reported that during the budget process the Planning and Development Committee did not anticipate Davis and Weber Counties not passing the sales tax reassignment. The issue arose when the Legislature removed sales tax from food but also allowed Counties to adjust sales tax on non-food to compensate for tax revenue loss for transit. He reported that the committee decided to deal with just the first quarter loss and have covered those losses with

Board Meeting
December 19, 2007

the capital reserve money. He stated that the committee is hopeful that the counties will pass the tax reassignment but, in the event that it does not happen, adjustments will be made to the budget along with other things, to reduce service or take other measures to bring the budget into balance in that this revenue reduction is of such a magnitude UTA is unable to continue to provide service at the current levels in those counties. He stated that the counties have stated they will be making decisions regarding this no later than the end of January.

Discussion took place clarifying that the preliminary budget that went out to mayors and commissioners in the service area had no major changes to it except for the loss in funding from Davis and Weber Counties.

Trustee Diehl stated that the committee decided to cover the first quarter losses because they felt that communication with the County Commissioners was not as good as it should have been so the committee wants to work to correct that problem.

Trustee Diehl made a motion to approve the Resolution as presented. Trustee Oates seconded the motion.

Discussion took place about the communication staff had with Davis and Weber County Commissioners.

Trustee Simonsen arrived at 2:43 p.m.

The motion passed unanimously with 11 voting members present.

- Resolution of the Board of Trustees of the Utah Transit Authority Adopting the 2008 Goals.

Trustee Diehl stated that this Resolution is for the 2008 goals. The members of the Board have had many opportunities to go over these.

Trustee Diehl made a motion to approve the Resolution as presented. Trustee Bartholomew seconded the motion.

President Colby stated that the Planning and Development Committee has spent a lot of time on these goals.

Jerry Benson clarified that the IPR goals were just for the operating IPR.

Board Meeting
December 19, 2007

Motion passed unanimously with 11 voting members present.

Trustee Diehl thanked staff for their diligence and help with getting the goals prepared.

Vice President Hunter thanked staff as well for their work and thanked Trustee Diehl for the time he has dedicated to meeting with elected officials.

- Resolution of the Board of Trustees of the Utah Transit Authority Amending and Revising IPR Goals for 2007.

Trustee Ellertson stated that the IPR Goals for 2007 need to be revised due to the issues that came up because of the TRAX ridership counts.

Trustee Ellertson made a motion to pass the Resolution as presented. Trustee Simonsen seconded the motion.

President Colby stated that the Finance and Operations Committee had spent a lot of time on this as did the rest of the Board. He thanked everyone for their hard work.

The motion passed unanimously with 11 voting members present.

- Resolution of the Board of Trustees of the Utah Transit Authority Providing For the Holding and Giving Notice of Regular Meetings of the Board for Calendar Year 2008

President Colby stated that this Resolution was the annual notice of the regular Board Meetings 2008. He stated that the dates had been discussed previously to give Board members a chance to address concerns. He stated that the Board members needed to be aware that not all the meetings fall on the fourth Wednesday of the month.

Trustee Christensen made a motion to pass the Resolution as presented. Trustee Christensen seconded the motion.

The motion passed unanimously with 11 voting members present.

Ends Policy

- Resolution of the Board of Trustees of the Utah Transit Authority Amending Board Ends Policy 1.2.2 – Advertising and Executive Limitations Policy 2.2.2 – Property

Board Meeting
December 19, 2007

Trustee Diehl stated that this Resolution was to make a small change to the policy the Board has for commercial property and development. He stated the Resolution would give the General Manager more opportunities to make decisions that would be beneficial to the Authority and the customers.

Trustee Diehl made the motion to pass the Resolution as presented. Trustee Bartholomew seconded the motion.

Trustee Bartholomew made an amendment to fix a grammatical mistake in the Resolution changing the Ends policy to include a comma between the words "revenue potential" and "ridership" to an "or". Trustee Diehl accepted the amendment.

The motion passed unanimously with 11 voting members present.

President's Report

- President Colby notified the Board that Mass Transit Magazine will be honoring John English and UTA with a profile and the front page. He stated that this was a big honor. He also stated that Engineering News Record had selected Michael Allegra as one of the 25 news makers for 2007. He stated that the editors were very impressed with Mr. Allegra and his innovative practices and work with the 2015 project. He stated that this honor would be recognized in April in New York.

Mr. English stated that this was a well deserved honor for Mr. Allegra

- President Colby stated that on January 11, 2008 the Board would be participating in a retreat. He stated that information would be sent to the members giving them details.
- President Colby reported that two of the Trustees were up for review this month. He stated that the Salt Lake Valley Conference of Mayors and the Salt Lake County Mayor both have Trustee positions open and they are working to review Trustee Buffmire and Trustee Hughes position.

Trustee Christensen thanked President Colby for his hard work for both the Board and UTA. She stated that the Board is directing a great agency and thanked the staff for their hard work.

Trustee Baguley clarified that the gentleman videoing parts of the Board Meeting was under the direction of the Internal/External Committee and

Board Meeting
December 19, 2007

staff. She stated that he was preparing the video for the Board members to give elected officials regarding what UTA and the Board does.

General Manager's Report.

- John English thanked President Colby for his leadership and stated that he is an asset to UTA.
- Mr. English handed out the Title VI report showing the study of the impact of the Redesign on the minority and low income populations. He stated that the Redesign was successful and it is showing no impact on those two segments.
- Mr. English reported that the Maintenance Training Program is successful and that UTA's relationship with the Union has been helping in making this a success. He discussed some of the benefits of this program.
- Mr. English stated that UTA would be having the Grand Opening events for the FrontRunner and the BRT system in April.
- Mr. English reported that staff had been working with the Booz Allen agency to create an equity report to show what counties were receiving what services and what the counties were contributing to the system.
- Mr. English reported that UTA had a few issues with procurement on the West Valley and Airport TRAX lines. He stated that UTA is making the variations on that and a new RFP had been issued.
- Mr. English reported that the State Street Bridge in the southern end of the valley would have double track by 2009.
- Mr. English stated that the EIMCO building has the official name of Frontline Headquarters. He stated that there are people working in the building now.
- Mr. English stated that Senator Hatch called him to report on the omnibus spending bill. He reported on the funding for UTA in that bill.

Trustee Bartholomew stated that with the Title VI report, UTA did not just comply with the policies set forth in it, staff went above and beyond to make sure that the minority and low income segments were not

Board Meeting
December 19, 2007

impacted negatively. He stated a few examples of how the redesign is helping in some of those areas.

General Counsel's Report.

- Bruce Jones reported that there have been no new claims since his last report in November.
- Mr. Jones introduced a new lawyer on his staff, Ruth Hawe. He expressed appreciation for the hard work that his entire staff has been doing.

The Board moved to Closed Session at 3:14 p.m. on a motion by Trustee Oates and seconded by Vice President Hunter.

The Board moved to Open Session at 3:25 p.m. on a motion by Trustee Oates and seconded by Trustee Christensen.

Action Taken Regarding Matters Discussed in Closed Session.

- Trustee Diehl made a motion to authorize staff to approach UDOT to institute condemnation proceedings to obtain property in South Jordan. He stated that the owner wanted \$22 a square foot where UTA received an appraisal for only \$11 a square foot. He stated this property is needed for the Mid Jordan Light Rail Line. Trustee Simonsen seconded the motion.

Motion passed with 12 voting members present.

- Trustee Diehl made a motion to authorize staff to enter into an agreement to allow South Salt Lake right of way space in the conduit they need. Trustee Simonsen seconded the motion.

Motion passed unanimously with 12 voting members present.

Report of Special Committee Assignments.

- Report on TRAX Ridership Numbers.

Trustee Ellertson stated that the TRAX ridership numbers have been discussed throughout the year. He stated that UTA is close to getting it resolved. He stated that the internal auditor is making a review of the new method of counting and that there would be a review of what conclusions are being made. He stated that in the past there were two methods of counting. He described the two methods and stated that going forward there will still be two methods for counting because

Board Meeting
December 19, 2007

of the federal regulations. He stated that the APC's that were put on the TRAX cars are more accurate than past methods and due to this the numbers for ridership are different than previous years. He stated that the past numbers were less accurate but the method used to get the numbers was correct but this is leading UTA to compare different sets of numbers. He stated that UTA is not seeing a decrease in ridership when comparing fares, parking lots, etc. He stated that even the conservative numbers for ridership are well above the projected ridership numbers.

John English stated that this issue is hard to deal with because it is dealing with statistics. He stated that UTA is not seeing a downturn in ridership when comparing fares, parking lots, and maintenance. He discussed the ways in which each of these secondary pieces of information is collected. He distributed graphs and explained that ticket revenue has an upward trend and that ridership is well above the projected ridership goals. He stated that UTA is faced with the problem of two different counting methods. He described the past methods and the difficulties that arise using those methods. He described the APC counting method and stated that with the APC's there is 95% accuracy however, not all TRAX cars have this capability yet which leads to more difficulties in accuracy. He reported that in 2006 the range of accuracy was +/- 10% and staff worked hard to reduce this margin of error. He reported that staff is working hard to address the concerns and will be working with Booz Allen Consulting Agency to check for the accuracy of the APC counting system. He stated that this problem arose because UTA worked hard and succeeded at becoming more accurate in the counting methods.

Discussion took place on how the APC's work and the use of it on future UTA projects.

Discussion took place regarding the technology and counting systems in place on the bus systems.

Trustee Simonsen stated that the Finance and Operation Committee have been very focused and hard at work to understand the ridership issue. He stated that the methodology used in the counting prior to the APC's was used and approved by the FTA. He reported that moving forward UTA will still use the old method to report because it is still the only approved method for federal regulations. He stated that UTA is working to become more accurate and trying hard to disclose all accurate information.

Board Meeting
December 19, 2007

President Colby stated that people are using the system and that he is proud of the service UTA provides and thanked the people that are working to make the system even better.

Consent.

- Approval of Financial Statements of October 31, 2007. The Financial Statements were approved by consent.
- Approval of Minutes of Board Meeting of November 28, 2007. The minutes were approved by consent.

Adjournment.

Trustee Randall made a motion to adjourn. Trustee Baguley seconded the motion. The meeting adjourned at 3:50 p.m.