



Report of the Executive Committee (EC) Meeting
of the Board of Trustees of the Utah Transit Authority (UTA)
Monday, November 9, 2015
FrontLines Headquarters, 669 West 200 South, Salt Lake City, UT

Attending:

David Burton, Chair

Chris Bleak, Vice Chair

Charles Henderson, Planning and Development Committee Chair

Robert McKinley, Audit Committee Chair

Chris Sloan, Finance Committee Chair

Matt Bell

Excused/Not in Attendance:

Justin Allen, Stakeholder Relations Committee Chair

Jeff Hawker, Operations Committee Chair

Chair Burton called the meeting to order at 12:02 p.m. with five committee members present. Trustee Bell was also in attendance.

Chair Burton then yielded the floor to Trey Ostby, UTA Manager of Security, for a brief safety message.

Other Business.

1. R2015-11-04: Amending BP Policy 4.1.10 Annual Certification of Board Member Code of Conduct.
 - a. Jayme Blakesley, UTA General Counsel, explained the amended policy.
2. R2015-11-05: Adopting EL Policy 2.1.9 Financial Disclosure/Conflict of Interest.
 - a. Jayme Blakesley described the policy.

A motion to forward R2015-11-04 and R2015-11-05 to the board agenda was made by Vice Chair Bleak and seconded by Trustee Henderson. Discussion ensued. A number of questions were posed by the committee and answered by Mr. Blakesley. Vice Chair Bleak requested the resolutions be distributed to the board for review in advance of the board meeting. The motion carried by unanimous consent.

Finance Committee (FC)

Trustee Sloan indicated the FC had no items to forward to the board agenda.

Operations Committee (OC)

Jerry Benson, UTA Interim President/CEO, indicated attendees at the November 4, 2015 OC meeting had discussed:

1. R2015-11-03: Inter-Local Agreement Regarding Ski Bus Service in Weber County.
 - a. Mr. Benson explained the resolution. A motion to forward the resolution to the board agenda was made by Trustee Bell and seconded by Trustee Sloan. The motion carried by unanimous consent.

Planning and Development Committee (PADC)

Trustee Henderson indicated attendees at the PADC meeting on November 4, 2015 had discussed:

1. R2015-11-01: Mountain Accord Phase II Inter-Local Agreement.
 - a. Trustee Henderson summarized the resolution. A motion to forward the resolution to the board agenda was made by Trustee Henderson and seconded by Trustee Sloan. Discussion ensued. Chair Burton requested more detailed information on UTA's long-term commitment to the Mountain Accord be presented at the November board meeting. The motion carried by majority consent with one nay vote from Trustee McKinley.
2. R2015-11-02: South Jordan Disposition.
 - a. Trustee Henderson explained the resolution. A motion to forward the resolution to the board agenda was made by Trustee Henderson and seconded by Trustee Sloan. The motion carried by unanimous consent.

Stakeholder Relations Committee (SRC)

No items from the SRC were forwarded to the board agenda.

Audit Committee (AC)

Trustee McKinley indicated the AC had no items to forward to the board agenda but added that an audit plan would be provided to the EC in the near future. Isaac Clarke, Chief of Internal Audit, informed the EC that the Office of the Legislative Auditor General has given notice that it will be following up this month on progress made on the recommendations outlined in its 2014 audit of the agency.

Action Items.

1. Approval of October 19, 2015 Meeting Report.
 - a. A motion to approve the October 19, 2015 meeting report was made by Vice Chair Bleak and seconded by Trustee Sloan. The motion carried by unanimous consent.

Board Coordination.

No board coordination items were discussed.

Set Board Meeting Agenda.

The board agenda was set as outlined in the EC meeting.

Closed Session. Chair Burton indicated there was a matter to be discussed in closed session relative to litigation. A motion to move into closed session was made by Vice Chair Bleak and seconded by Trustee Henderson. The motion carried by unanimous consent and the EC moved into closed session at 12:52 p.m.

Open Session. A motion to return to open session was made by Trustee Sloan and seconded by Trustee Henderson. The motion carried by unanimous consent and the EC returned to open session at 1:05 p.m.

Action Taken Regarding Matters Discussed in Closed Session.

No action was taken regarding matters discussed in closed session.

President/CEO Selection Process. Jerry Benson, Interim President/CEO, outlined a proposed selection process for hiring a new President/CEO. Discussion ensued. Chair Burton requested that committee chairs contact their committee members individually to discuss selection criteria for the President/CEO position.

Adjourn.

The meeting was adjourned at 1:28 p.m. by motion.

Transcribed by Cathie Griffiths
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