



Minutes of the Executive Committee (EXC) Meeting
of the Board of Trustees of the Utah Transit Authority (UTA)
Monday, November 7, 2016
FrontLines Headquarters, 669 West 200 South, Salt Lake City, UT

Attending:

Robert McKinley, Chair
Sherrie Hall Everett, Vice Chair
Jeff Hawker, Vice Chair
Charles Henderson
Bret Millburn

Excused/Not in Attendance: All members were in attendance.

Trustee Matt Bell was also in attendance.

Chair McKinley called the meeting to order at 12:17 p.m. with five committee members present.

Chair McKinley then yielded the floor to Dave Goeres, UTA Chief Safety, Security & Technology Officer, for a safety message.

Action Items. No action items were discussed.

Executive Consent Agenda.

1. Approval of October 17, 2016 Meeting Report

A motion to approve the consent agenda item was made by Vice Chair Hawker and seconded by Trustee Henderson. The motion carried by unanimous consent with five aye votes.

Informational Items. No informational items were discussed.

Board Meeting Agenda Approval.

1. Budget Public Hearing.
 - a. Jerry Benson, UTA President/CEO, summarized public outreach efforts on UTA's 2017 tentative budget. A motion to forward the hearing to the board agenda was made by Trustee Millburn and seconded by Trustee Henderson. The motion carried by unanimous consent.
2. State of UTA/Listening Tour Results.
 - a. Mr. Benson asked that he be given time on the board agenda to deliver the State of UTA and listening tour results. A motion to forward the item to the board agenda was

made by Trustee Henderson and seconded by Trustee Millburn. The motion carried by unanimous consent.

3. Sandy Phase III Approval.
 - a. Steve Meyer, UTA Capital Development Director, requested that the Sandy Phase III approval be forwarded to the board for consideration. He indicated financial terms would be presented at board meeting during closed session. A motion to forward the approval to the board agenda was made by Vice Chair Everett and seconded by Trustee Henderson. The motion carried by unanimous consent.

4. Real Estate Acquisition Update.
 - a. Mr. Meyer asked that staff be allowed to present an overview of the property acquisition process at board meeting. A motion to forward the item to the board agenda was made by Trustee Henderson and seconded by Vice Chair Hawker. The motion carried by unanimous consent.

The board meeting agenda was set as outlined in the EXC meeting.

Closed Session. No closed session was held.

Action Taken Regarding Matters Discussed in Closed Session. No closed session was held.

Other Business.

1. Board Governance.
 - a. Chair McKinley distributed a document outlining a proposed committee structure for the board. The main responsibilities of the board were defined as oversight, accountability, community connection, strategic direction, and policy development. Board values were outlined as honest, ethical, trusted, respected, and informed. Committees presented for consideration were executive, finance and operations, stakeholder/government relations, transit-oriented communities, service and customer relations, planning and long-term vision, audit review, technology, and legal affairs.

Discussion ensued. The potential for some overlap between committees was mentioned. Vice Chair Everett asked that when final decisions are made regarding structure, the committee process be defined. She mentioned the benefit of live streaming meetings as it relates to keeping board members on other committees informed. Chair McKinley stated that all committee meetings would be open to the public. Chair McKinley requested that the document be sent to the full board for consideration. Chair McKinley suggested that it might be beneficial to have board liaisons to certain business units and/or functions. He added that it could be valuable to formalize board participation on external committees (e.g., with metropolitan planning organizations). Chair McKinley requested that Rebecca Cruz, UTA Board Support Manager, send a questionnaire to trustees to determine what kind of civic involvement already exists on the board.

Adjourn. The meeting was adjourned at 12:40 p.m. by motion.

Transcribed by Cathie Griffiths
Assistant to the President/CEO
Utah Transit Authority
cgriffiths@rideuta.com
801.237.1945